

Angel Chambers Reasonable Adjustments Policy

1. Angel Chambers is committed to making reasonable adjustments in order to remove or reduce substantial disadvantage for disabled people, who are working with chambers or are receiving legal services. This policy covers chambers' dealings with all employees, barristers, clerks, pupils, mini-pupils and visitors to chambers.

2. This policy is circulated to all members, staff and pupils who are required to read and understand it.

3. DEFINITION OF DISABILITY

For the purpose of this policy the definition of disability follows that set out s. 6 of the Equality Act 2010. A person is therefore disabled if he or she has a physical or mental impairment which has a substantial and long term adverse effect on his or her ability to carry out normal day-to-day activities. "Substantial" means more than minor or trivial and "long term" means 12 months or more.

4. Types of Reasonable Adjustment

This policy does not provide an exhaustive list of all the reasonable adjustment that chambers will make for staff, barristers, pupils or visitors however the following types of adjustment that may be made are listed below:

- provision of accessible conference room facilities
- arrangements for conference to take place at client's home or solicitor's offices if attendance at chambers is not reasonably practicable
- provision of induction loops for hearing disabilities
- provision of information in electronic form and/or in large print

5. Staff or Barristers and others in chambers

Staff or barristers with specific requirements should make requests to the Head of Chambers for reasonable adjustment decisions. All requests for reasonable adjustments will be considered on a case by case basis with the advice and assistance of chambers' Equality and Diversity Officer and

where it is not possible to make the adjustment requested Sara Lewis will discuss viable alternatives with the applicant.

6. The Head of Chambers is responsible for considering whether or not disabled staff, barristers or pupils require assistance during an emergency evacuation and if so, whether a personal contingency plan is required for the individuals concerned. If so, the plan will be developed in partnership with the individual(s) concerned in order to ensure that adjustments to the emergency evacuation procedure may be made.

7. Visitors to Chambers

Barristers are responsible for considering reasonable adjustment requests for their clients. They are also responsible for anticipating any likely reasonable adjustments that will need to be made for visitors who they know to be disabled and be likely to require assistance. Visitor requests for specific reasonable adjustments may be made by contacting the clerks Marc Baker (civil and family work) or Rob Elliott (criminal work).

8. In no circumstances will Angel Chambers pass on the cost of a reasonable adjustment to the disabled person.

9. This policy was adopted on 1st January 2013 and will be reviewed every 2 years.